



Local School Council Minutes - draft for review and approval
Tuesday, August 21, 2018
 Open Meeting
 5:45pm at LaSalle Language Academy (Library)

I. Welcome

Meeting Called to Order 5:51pm

John Falck	Parent Rep	Present
Rachael Russ	Parent Rep	Present
Leigh Ann Dreves	Parent Rep	Present
Rosalyn Walker	Parent Rep	Present
Esteven Gonzalez	Parent Rep	Present
Rob Schnitz	Parent Rep	Absent
Chris Graves	Principal	Present
Jason Emeott	Community Rep	Present - Arrived 5:59pm
Stephen McClellan	Community Rep	Present
Katie Murphy	Teacher Rep	Present
June Andalcio	Teacher Rep	Absent
Vacant	Non-Teaching Staff Rep	N/A

Also in attendance: Assistant Principal Ms. Fox, and Paul Gustafson

II. Review and approve prior minutes

- a. All in agreement to approve the distributed July meeting draft minutes with no abstentions

III. Principal's Report

- a. Strategic Planning
 - i. Beginning of Year Training Update
 - 1. August 29th training on Pearson Envisions Math
 - 2. August 30th - back to school training with focus on culture & data analysis
 - 3. August 31st - self directed and optional sessions for staff
 - ii. CIWP priorities for upcoming year
 - iii. In process of creating a training calendar for the entire year for professional development
 - iv. Facilities Enhancements
 - v. Security Camera installation - waiting for CPS action
 - vi. Organizational chart for staff along with their duties will be distributed at the September 18, 2018 LSC meeting
- b. Systems & Structures to Support Professional Learning
 - i. Academic Excellence Team planned the development of Scope & Sequence to be led by Ms. Fox
 - ii. Calendar and protocol for teacher observation (including REACH) to be shared next week
 - iii. Data analysis staff meetings before school multiple times a month
 - iv. Hiring is complete for Counselor, Diverse Learner, Visual Art, Assistant Principal
- c. Building a Culture of College and Career Readiness -
 - i. Restorative Justice/Climate team developed social & emotional plans

1. Developed School Culture & Mission Statements
 2. Revised behavior support plan/process has been drafted
 3. Behavioral Health Team to be developed
 4. Ms. Rendelman (Counselor) will play a role in Social Emotional Learning (SEL) - recommended that teachers provide 30 minutes per week
 5. "The LaSalle Way" is being adjusted so it's written in developmentally appropriate language.
- ii. Adult SEL is prioritized
 - iii. Behavioral Data capturing system will be normed
 1. SIM - student management system (current)
 2. Verify - behavioral information (current)
 3. Aspen - supposed to align all systems into one (future)
- d. Parent & Community Collaboration
- i. Communication Plan developed by FOL leadership & Mr. Graves
 1. Principal Newsletters on Wednesday evenings
 2. Principal Staff Memo on Sunday evenings
 3. FOL newsletters go out on Sunday evenings
 - ii. FOL events are planned and a calendar is maintained by Ms. Soria
 1. Movie Night 9/7/18 will involve alderman making an announcement about the playground project
 - iii. Multiple voices incorporated in all major decisions, e.g., the playground project
 - iv. Engaging and incorporating feedback from community members
 - v. Mr. Graves is prioritizing contact with parents who have concerns or are considering enrolling at LaSalle (they have 48 hours to accept if they are offered a position from the waitlist).
 - vi. New website under construction
 1. the website will have information about school activities, FOL, LSC, and Faculty/Staff.
 2. The website rebuild has been outsourced to a company called West, and it is hoped to have it up and running in 8 weeks. Before then it will say 'Under Construction' and still contain important information.
 - vii. Mr. Graves looking to utilize Twitter
- e. Disciplined & Reflective Leadership
- i. Mr. Graves was granted a Social & Emotional Learning award which is a \$1500 travel grant. Will use this to see action at other institutions
 - ii. Considering diversity and equity in hiring new staff
 - iii. Staff training throughout the year to focus on diversity and culture
 - iv. "Facing History..." curriculum
 - v. Been using *Coffee Break Espanol* podcast during daily commute
 - vi. Entry Plan and Back to School Checklists have been guiding documents for work to be done
- f. Budget Updates
- i. Mr. Graves & Ms. Fox attending budget trainings
 - ii. Mrs. Soria & Ms. Navarrete will be included in future trainings in using the budget system, and training notes will be shared
 - iii. Keisha Winfield (CPS Premium Services), with LSC approval, will train administration & clerks to be budget experts
 - iv. Diverse Learners position funding is stable and hiring is complete
- g. Upcoming Dates
- i. September 7th Movie Night

IV. Officers and Committee Reports

- a. LSC Chair Report
 - i. Agenda
 - ii. Pacing for most LSC meetings at 2 hours
 - iii. Secretary to report on attendance & training in future meetings.

- b. Building/Traffic/Safety Committee
 - 1. Almost complete with 2nd floor renovation. Last touches by 8/23/18
 - 2. Mural in main entry vestibule - ideally this will be done prior to the start of the school
 - 3. Exterior mural - ready to go, but waiting for CPS approval about how it will be mounted/attached to the brick. Mr. Graves is pinging CPS every 3-4 days.
 - 4. Garden - Mr. Graves to reach out to the FOL regarding the garden.
 - 5. Outdoor Classroom?

- c. Budget & Finance Committee
 - i. Nothing to report

- d. CIWP Updates Committee
 - i. Reviewed with staff. Mr. Graves will provide a monthly update

- e. Principal Evaluation Committee
 - i. Rob Schnitz and Rachael Russ to co-chair

- f. PPLC - Leadership Committee (Teacher Leadership team elected by the teachers)
 - i. Nothing to report

- g. Technology Committee
 - i. Website updates already discussed as part of the Principal Report

- h. Community Relations Committee
 - i. Would like to have lunch catered in for the teachers/staff
 - ii. Collaborate with Courtney Johnson in FOL as the chair for Teacher Appreciation committee
 - iii. Movie Night awareness for larger neighborhood. This could potentially be announced through the Old Town Triangle Association.

V. FOL Update

- a. No FOL update

VI. Playground project update from Paul Gustafson

- a. Community conversation - needs partnership with LSC, FOL, and the school administration
- b. Paul said his dialog with with Mr. Graves & Ms. Fox has been fantastic
- c. FOL will form a sub-committee to look at around playground equipment
- d. Paul will talk about the playground project with the LSC Building Committee and the Community Relations Committee
- e. Announcements
 - i. Capital Campaign Kickoff on Movie Night
 - ii. Alderman Michele Smith is coming on Movie Night to give an update/announcement
 - iii. Rich Christian is working on a video to include neighbors, alumni, teachers, children, & administration

- f. Attended Old Town Triangle Association (OTTA) Meeting
 - i. further discussions around Old Town Art Fair parking with OTTA
 - ii. some neighbors have concerns about how the field will be used, if late and loud, and if usage could cause more parking congestion
- g. Will hold an open community forum to hear feedback of neighborhood and LLA community in late September/early October
- h. Renderings of the playground are just representational
 - i. Intended not to have adult sports leagues rent the new field
 - ii. Lights are not being installed
- i. Parking
 - i. Working with St. Michael's to discuss parking in the area
- j. Technology
 - i. Would like help from LSC to create a page so that people can contribute towards the fundraising campaign
- k. Funds
 - i. Will approach FOL about creating a separate account where the playground campaign funds will be maintained

VII. Old Business

- a. Distributed copies of the CIWP to all LSC members
- b. Esteven confirmed the LLALSCgroup@gmail.com forwards to all current LSC members
- c. Incorrect LSC member email addresses have been corrected with the Office of LSC Relations
- d. Economic Interest statements will be sent by Mr. Graves to the Office of LSC Relations
- e. LSC bylaws were distributed to LSC members

VIII. New Business

- a. Send out a welcome email to introduce new LSC members - Mr. Graves offered to distribute this
- b. Send out a notification to new LLA families re: Movie Night - What to Expect
- c. Possibility of Block Party on 9/7/18 to keep families around after school
- d. Supply Drop off - promote the block party

IX. Motions (votes)

- a. Approval of school usage and fundraising requests by FOL
 - i. Field Day/Block Party 6/18/19 - All Day (2nd to last day of school)
 - 1. Asked / discussed if this event should be moved to the last day of school
 - ii. Labor Day Cleanup 9/3/18
 - iii. Playdate 8/30/18
 - iv. Movie Night 9/7/18
 - v. All events approved with no abstentions
- b. Approval of mural by school entrance
 - i. Large abstract will incorporate a welcome message and the 4 world languages
 - ii. Principal authority so it does not require an LSC vote
- c. Approval of LSC Bylaws
 - i. All approved with no abstentions

- d. Budget Transfer Request
 - i. Budget transfer to 115 account in the amount of \$11,500 for School Support Center Premium Services
 - ii. In the past, budget transfers were sent ahead of time including account details for the LSC to review
 - iii. All approved with no abstentias

- e. Principal Evaluation Committee
 - i. Rob Schnitz & Rachael Russ as co-chairs
 - ii. All approved with no abstentias

X. Public Participation

XI. Adjourn

- a. Adjourned at 7:52pm