



Local School Council Minutes  
July 16, 2019  
2019-2020

**I. Welcome and Call to Order at 5:42pm**

John Falck	Parent Rep, Chairperson	Absent
Rachael Russ	Parent Rep	Present
Leigh Ann Dreves	Parent Rep, Secretary	Present
Rosalynn Walker	Parent Rep	Present
Esteven Gonzalez	Parent Rep, Vice Chairperson	Present
Bridget Johnson	Parent Rep	Present
Jason Emeott	Community Rep	Arrived at 5:48pm
Steven McClellan	Community Rep	Present
Chris Graves	Principal	Present
Katie Murphy	Teacher Rep	Absent
TBD	Teacher Rep	N/A
Ilsa Naumes	Non-Teaching Staff Rep	Absent

*Also in attendance: Ms. Jenkins, Sam Simmerman*

**II. Approval of Meeting Minutes**

- a. A motion was made to approve the June 11, 2019 meeting draft minutes. All in favor with no abstentions.

**III. Election of officers and committee chairs/co-chairs**

- a. Chairman
  - i. A motion was made to nominate John Falck. All were in favor with no abstentions
- b. Vice-Chairman
  - i. A motion was made to nominate Esteven Gonzalez. All were in favor with no abstentions.
- c. Secretary
  - i. A motion was made to nominate Leigh Ann Dreves. All were in favor with no abstentions.
- d. Committee Chairs and/or Co-Chairs for Approved Committees
  - i. Principal Evaluation
    - 1. A motion was made to nominate Rachael Russ and John Falck were nominated as co-chairs. All were in favor with one abstention.
  - ii. Budget and Finance
    - 1. A motion was made to nominate Bridget Johnson as Chair. All were in favor with no abstentions.
  - iii. Building Traffic and Safety
    - 1. A motion was made to nominate Rosalynn Walker as Chair. All were in favor with no abstentions.
  - iv. Technology
    - 1. A motion was made to nominate Esteven Gonzalez as Chair. All were in favor with no abstentions.

- v. Community Relations
  - 1. A motion was made to nominate Steven McClellan and Jason Emeott as Co-chairs. All were in favor with no abstentions.
- vi. CIWP (principal is automatically Chair)
  - 1. Staff are already on the CIWP committee so it would be beneficial to have a parent representative
  - 2. The role will be ILT - implementation of current CIWP and in December will be drafting the new CIWP plan. December-April
  - 3. Election of this position will be held off until the next meeting
- vii. FOIA
  - 1. Tracking down freedom of information requests
  - 2. Election of this position will be held off until the next meeting
- viii. Sergeant of Arms
  - 1. Rosalynn Walker expressed interest
  - 2. Jason Emeott expressed interest and thinks that it might be beneficial to have a community representative lead this position
  - 3. A motion was made to nominate Jason Emeott as Chair. All were in favor with no abstentions.
- ix. Amendment to Budget and Finance committee was made
  - 1. A motion was made to nominate Jason Emeott as a Co-Chair for the Budget and Finance Committee. All were in favor with no abstentions.

#### **IV. Principal Report**

- a. Principal Competencies
  - i. Data and CIWP
    - 1. Currently being analyzed and will be presented to the Chief on 7/30
    - 2. We are projected to be a 1+ school but nothing can be formalized or confirmed at this point
  - ii. Instructional Leadership Team
    - 1. (ILT) Instructional Leadership Team (teacher leaders) was developed to help lead CIWP work all year. It will meet every two weeks throughout the academic year
  - iii. Discipline Committee
    - 1. Roles between Graves and Jenkins are being finalized.
    - 2. Staff will be responsible for talking through the existing policies to help draft a new discipline “flow” to be led by Ms. Jenkins.
  - iv. “Families as partners” is a phrase pulled from the CPS 5-year vision. We accomplish more together...
  - v. Safety and Security will be addressed in the fall
    - 1. An action plan will be developed through a focus group of parents and staff
    - 2. Ensure that the Code of Conduct is being followed
    - 3. A public forum will be hosted in the fall
  - vi. Equity work
    - 1. Ongoing equity work by teacher leaders in conjunction with Erica Harris and Elaine Lee as part of the FOL Engagement Committee this summer and to be messaged to the LaSalle community
- b. Current student enrollment projections as of July 16, 2019
  - i. Overall goal is 543 students
  - ii. 1st grade - addition of 14 students (Goal is 14 students)
  - iii. 2nd grade - addition of 6 students (Goal is 6 students)

- iv. 3rd grade - addition of 7 students (Goal is 9 students)
- v. 4th grade - addition of 1 student (Goal is 2 students)
- vi. KG - 62 students (Goal is 64 students)
- vii. If we meet the goal numbers in each grade, this will result in a net budget increase of ~\$118,719 from CPS later this year (~October)
- c. Update on Assistant Principal recruiting
  - i. Carmen Jenkins was hired and is already working at LaSalle
- d. Update on other hiring
  - i. 7th and 8th Grade Math Position - recruiting was completed in June and the position was offered (pending HR process). An announcement will be made once everything is finalized
  - ii. Ms. Anderson changed positions. She has taught 4th and 5th grade in the past
  - iii. No other hiring is taking place at this time
  - iv. New hiring process has been shared with LSC

*Open discussion:*

Preliminary NWEA scores were received. The admin team is disaggregating and analyzing results, and will review final school-wide data with the network chief in the upcoming weeks. Final school-wide data which includes NWEA and SQRP will be shared during the October State of the School address and will be available on the CPS website.

- e. Bullying policy overview
  - i. CPS has a well defined and refined policy in the Student Code of Conduct
  - ii. New district policy is being revised this summer based on feedback
  - iii. Updates plan to be shared in the Fall
  - iv. Administration should be consulted or notified to ensure that the policy is being implemented properly. The LSC will assist with calibration and accountability
- f. Update on playground project
  - i. Bi-weekly meetings with project manager and CPS representative, engineer, and Paul Gustafson attend
  - ii. Project is moving along on pace
  - iii. Street recess is being planned as back-up in case the project isn't complete, as implemented at other CPS schools
  - iv. Community group was informed that prior to 7am there will be the expected noises of vehicles and equipment moving in to set-up, so actual construction can begin at 7am. Prohibiting vehicle/equipment set-up before 7 would cause the projected completion date to be extended.
- g. Update on staffing needs for daily teaching and idea for Friday block
  - i. The Admin team is seeking community-based Fine Arts programming to offset the previously closed Music position. This will also serve to meet the daily 2-hour staffing needs to cover K-4 essentials classes.
  - ii. We have a need for a daily (2 hours) staffing to be provided in grades K-4 due to the music position being cut
  - iii. Exploring the possibility of adding arts programming in grades 5-8
  - iv. CPS recommends (but does not require) 120 minutes of art instruction for all students. We are scheduled to offer 60 minutes per student with current staffing.
  - v. Artistic opportunities could include dance instruction, musical theatre, theatre, etc
  - vi. Some organizations include Momentum Dance, Lookingglass Theatre, Chicago Music, and Merit School of Music.

- vii. Cost range ~\$17K for one hour per week vs ~\$40K for two hours per week. The line item that we cut was for roughly \$103K
- viii. Budget will be considered (possibly during the August LSC Meeting) once proposals are received.

*Open discussion:*

Mr. Graves is open to have some talking points when it comes to negotiating. These organizations are getting “free” advertising at the school and that should be taken into consideration.

The staffing that will be coming in will most likely have one type of program focus for the semester and/or academic year.

Grant options - Cat O’Brien taking the lead on this within the FOL, but it’s not a sure thing due to rolling deadlines and grant requirements.

The organization that we hire needs to be open to a diverse group of students. If there are any other suggestions or comments, they can be directed to Mr. Graves directly.

**V. Proposed Dates for 2019-2020 Meetings**

- a. Proposed Meeting dates for 2019-2020 at 5:45pm: Looking at the 2nd Wednesday of the month at 5:45pm (9/11/19, 10/16/19, 11/20/19, 12/11/19, 1/15/20, 2/12/20, 3/11/20, 4/15/20, 5/13/20, 6/10/20)
- b. A motion was made to approve the Proposed LSC Meetings for 2019-2020. All in favor with no abstentions.

**VI. FOL Update**

- a. N/A

**VII. Old Business**

- a. N/A

**VIII. New Business**

- a. N/A

**IX. Issues for Discussion or Vote**

- a. Math materials purchase
  - i. Budget transfers in the amount of \$6065.34 and \$6040.73 into one account to make a ~\$12K purchase for Math Supplemental materials
  - ii. A motion was made to approve the Math Materials Purchase. All in favor with no abstentions.
- b. Social and Emotional Learning support services purchase with Alternatives, Inc
  - i. \$22,112 is for a “restorative practices” coach
  - ii. This is an approved vendor for CPS
  - iii. This individual will also be doing all staff trainings throughout the year
  - iv. The organization, Alternatives Inc. will work with climate team

*Open discussion:*

How confident can we be that the person who is hired is qualified for the position. There was some investigation that some of these individuals aren’t required to have a Bachelor’s degree. How can we be sure that the person who is hired is qualified to be at LaSalle?

The new AP hasn’t had time to come in and make an evaluation and her own assessment. There was a recommendation to use these funds for a mentoring program instead of a restorative coach.

If there was a decrease in discipline referrals, why do we need to hire someone for restorative practices coach?

The admin team clarified that a Restorative Practice coach would observe/share strategies/make recommendations adhering to CPS privacy policies and following administrative guidance. A recommendation was made that LSC conduct a verbal check-in with the admin team regarding any possible disruption/detriment.

- v. A motion was made to approve the Behavior Services Purchase with Alternatives, Inc. All in favor with one nay vote. The motion passed.
- c. Northwestern University Contract Approval
  - i. Gifted students program hosted by NU
  - ii. Academic Camp for gifted students
  - iii. Vendor agreement for Saturday usage of classrooms and to make \$19K over 22 weeks
  - iv. NU will pay the custodian \$30/per hour which is a required position.
  - v. LaSalle doesn't need to provide a security position
  - vi. They have a policy to "leave it better than they found it"
  - vii. A motion was made to approve the Northwestern University Contract. All in favor with no abstentions.

#### **X. Open Forum**

- a. Update: Math growth moved from 37th to 52nd percentile
- b. Reading growth was at the 82nd percentile, as presented at the June meeting
- c. Technology Instruction was once offered at LaSalle but was closed out years ago. There is a recommendation to look at bringing in more technology learning/computer instruction over arts programming. If we get to a point where we need to decide on a new position in 2020-2021, we should consider positions other than just in the Arts
- d. Contract for Right at School - is this available to the public? Mr. Graves cannot share the contract. RAS seems to have a lot of turnover, but this seems to be an issue with all of these types of organizations
- e. Performance of students in priority groups - as we look at the hiring process, we are prioritizing an increase of staff diversity at the school. How can we break down the barriers and encourage a diverse pool of applicants for positions at LaSalle? Administration continues to implement different strategies.
- f. Art Programming - Steven McClellan has done after school programming for over 10 years, and committed to follow up with suggestions for administration.
- g. Youth Producers, JCC are examples of programming that could be available for afterschool programming

#### **XI. Adjournment at 7:35pm**