



Local School Council Minutes
May 22, 2020, 9am Zoom call for Emergency Budget Transfer Approval
 2019-2020

I. Welcome and Call to Order at 9:02am. Quorum present

Leigh Ann Drevs	Parent Rep, Secretary	Absent
Jason Emeott	Community Rep	Present
John Falck	Parent Rep, Chairperson	Present
Melissa Flisk	Teacher Rep	Present
Esteven Gonzalez	Parent Rep, Vice Chairperson	Absent
Chris Graves	Principal	Present
Bridget Johnson	Parent Rep	Present
Katie LeMoine	Teacher Rep	Present
Reed Lubin	Non-Teaching Staff Rep	Present
Steven McClellan	Community Rep	Present
Rachael Russ	Parent Rep	Absent
Rosalynn Walker	Parent Rep	Absent

Meeting held via Zoom. An additional parent joined the call.

Note, details of the emergency meeting were posted on the school website the prior evening, and an FYI email of notification was sent to school parents just before the meeting convened, both notices containing most of the information listed below.

II. Description of Situation

- a. John gave a summary of the information previously shared by email, and Mr. Graves reviewed budget line details of the requested transfers. Details appended for reference.

III. Motion

- a. Motion to approve the transfer amounts proposed by Mr. Graves to allow pre-purchase of Rosetta Stone, text books, and approximately \$900 of iPad protective cases. Motion by John, seconded by Jason, all voted in favor, no objections or abstentions.

Account details of transfers:

115	54125	119062	575	\$25,000.00	115	53307	Rosetta Stone
115	54125	119062	575	\$1,312.00	115	53307	IB Source/license for French class.
115	54125	119062	575	\$3,200.00	115	53305	IB Source/Books for French class.
115	54125	119062	575	\$1,681.60	115	53405	IB Source/Instructional supplies for French class
115	54125	119062	575	\$806.40	115	53405	iPad Cases

IV. Public / Open Comment

- a. No comments.

V. Thanks and Adjournment at 9:08am

Appendix reference of meeting description

Explanatory note from Mr. Graves: I'd previously been told by CPS that the \$32k we approved in our May 13th LSC meeting to spend on a one-year contract for a Mandarin Teacher (TCLP) could be paid for using money from this current school year's funds. Today [May 21] I was told that may not be possible. The problem is that the amount is large enough that the CPS procurement process requires multiple bids to perform the service, even though there is only one source for the TCLP Mandarin teachers. We have received a waiver to this in the past, but it has not yet been granted for this year. That means we currently have \$32k in funds we need to spend before 5pm tomorrow or CPS will re-take that \$32k as unspent budget money. I expect that we will get approval to spend funds on the TCLP teacher, as we have received in prior years, but we will not get that approval by tomorrow, and now I've been told that allocating the \$32k for TCLP is not enough to protect it from being swept.

We can spend that \$32k on other items which we already planned to purchase next year. I propose that we approve the following transactions:

- Pre-purchase Rosetta Stone Software License for \$22,900 (from the account currently designated for TCLP)
- Pre-purchase instructional material for next year, e.g., Ms. Veitch has requested textbooks for French language instruction. Amount of \$9010. (also from the account currently designated for TCLP)

The summary impact is we will purchase with current year funds things that we already planned to purchase next year with next year's budget money, and when CPS gives approval to spend \$32k on the Mandarin teacher we can pay for that with next year's budget money.