



Local School Council Minutes  
May 13, 2020  
2019-2020

**I. Welcome and Call to Order at 5:48pm**

Leigh Ann Drevs	Parent Rep, Secretary	Present
Jason Emeott	Community Rep	Present
John Falck	Parent Rep, Chairperson	Present
Melissa Flisk	Teacher Rep	Present
Esteven Gonzalez	Parent Rep, Vice Chairperson	Present
Chris Graves	Principal	Present
Bridget Johnson	Parent Rep	Present
Katie LeMoine	Teacher Rep	Present
Reed Lubin	Non-Teaching Staff Rep	Present
Steven McClellan	Community Rep	Present
Rachael Russ	Parent Rep	Present
Rosalynn Walker	Parent Rep	Present

*Meeting held via Zoom. An additional 20+ people were in attendance*

**II. Approval of Meeting Agenda**

- a. Leigh Ann Drevs made a motion to approve May 13, 2020 agenda, Rachael Russ seconded. All in favor and no objections.

**III. Approval of Meeting Minutes**

- a. Leigh Ann Drevs made a motion to approve the April 15, 2020 LSC meeting minutes, Rachael Russ seconded. All in favor and no objections.

**IV. Principal Report**

- a. General LaSalle Updates
  - i. Remote Learning is being given daily/weekly
  - ii. GoCPS offer and enrollment period has begun
  - iii. Social and emotional supports continue to be offered to students
  - iv. We're still hosting end of the year "events"
    - 1. Virtual talent show
    - 2. World Language annual traditions
    - 3. Graduation plans are in the works
    - 4. Virtual career fair
- b. Remote Learning Systems
  - i. Nearly all teachers are doing live/pre-recorded videos
  - ii. All have learned new technology and approaches
  - iii. Teachers and admins focusing on student engagement
  - iv. 97% of students were engaged weekly 2 weeks ago and last week it was 98% engagement.
  - v. Non-teaching staff helping with calls, resources

- vi. Still streamlining the approach - what is due, when, where to turn it in (all clarified by teachers in the Remote Learning HUB)
- vii. Teachers continue to adapt
- c. Draft Family Schedules
  - i. Goal: Efficient family scheduling so all information is in one place
  - ii. Working on drafting schedules with templates for families to edit as needed
  - iii. Continue to revise our systems to keep info in one place
- d. Grading & Diverse learners
  - i. Grading Updates
    - 1. Work will be graded for mastery and effort
    - 2. No negative grade impact due to closure.
    - 3. Special consideration for hardship
  - ii. Diverse Learner supports have yet to clarified for some
    - 1. All diverse learners will receive a Remote Learning Plan
    - 2. Teachers customize support for students in collaboration with families
- e. Long Term Planning Amidst Crisis
  - i. Teachers remain committed to CIWP priorities
  - ii. New CIWP Draft priorities
    - 1. Coherence - alignment of instruction
    - 2. Behavior - teaching student responsibilities and establishing appropriate behavior
    - 3. Relational trust between adults
    - 4. Data, observations, and reflections to improve the school
    - 5. Final CIWP draft to be presented at a June LSC Meeting
    - 6. A team leads the CIWP process, teachers give input and parents will review before approval
- f. Budget Big Picture
  - i. Budget opened on 4/28
  - ii. Total budget for LaSalle is \$5,415,007 [up from about \$5.25m] [This is over \$10k per student]
  - iii. 99.4% of initial budget is allocated for salaries/benefits; leaving \$35,000 for operational costs, training, contracts, and supplemental pay
  - iv. Most of the budget must be spent in the designated school year. Limited funds can 'roll over' to a following year such as money from vendor revenue or fees.
- g. Budget: What Changed?
  - i. New CTU contract gave teachers a raise
  - ii. Most teachers get annual "step" increases in salary
  - iii. Budget includes a 3% increase in funding per student (SBB) to cover these
  - iv. LaSalle enrollment increased from 516 to 524 which means an increase in SBB funding. [JF: note, for many years LLA enrollment was around 560 students]
  - v. Two Special Education Assistant positions were cut by CPS, but these positions still are funded in our draft budget
  - vi. Supplemental aid reduced due to drop in low income students (33% to 30%)
  - vii. New "Title 2" federal funds given this year are not given for next school year

- viii. There are no anticipated staffing changes that would significantly impact the budget
- ix. There are implications if we do NOT return to full instruction in Fall

Discussion:

Rosalyn Walker - Diverse Learners - Are staff reaching out to students? A: a policy was released last week to allow for other service providers to reach out to the families of diverse learners. If a family hasn't heard from the school, they should contact Mr. Graves.

Rosalynn Walker - some students are handling remote learning better than others. Has there been any discussion where social workers would do an occasional check-in on their emotional standpoint? A: teachers and support staff are in frequent contact with students to identify support needs.

- h. CPS topics yet to be answered
  - i. Selective Enrollment (likely Fall 8th grade NWEA scores will be used)
  - ii. Summer school details
  - iii. Likelihood of foreign language travel next school year
  - iv. 8th graders/graduation activities (possible virtual ceremony?)
  - v. End of year close-out (picking up materials/supplies)
  - vi. Status of current vendor contracts/contract services

**V. Public Comment**

- a. Esteven Gonzlez: Summer School - if students have to attend summer school, would that be due to poor grades or lack of access to technology? A: possibly related, but would be grade driven. All students at LaSalle have been contacted and currently have access to technology to support remote learning. Things can break or people can lose internet access so we keep monitoring this, but all LLA students should have the technology tools they need for remote learning.

**VI. Committee Reports**

- a. LSC Chair and Secretary Report
  - i. LSC Elections are delayed and no news on when elections might take place
  - ii. We likely will need to hold a special meeting to approve the budget. CPS usually only gives 2 or 3 weeks between budget release and when approval is needed,
- b. Principal Evaluation Committee
  - i. Surveys went out to teachers, staff and parents, and summary feedback will be reviewed in closed session later tonight
- c. Building/Traffic/Safety Committee
  - i. Reminder that is someone in the office from 9am-1pm during the week
  - ii. Food boxes are being distributed from the school.
- d. CIWP Updates
  - i. several stages (~18 touchpoints) and a draft of the three big areas will be the focus. The next step is to determine the strategies to achieve these goals. Have another follow-up meeting a week from today. Will present this CIWP draft in June.
- e. Budget & Finance Committee
  - i. Some money needs to be spent this school year b/c it cannot roll over. We aren't approving a budget tonight, but Mr. Graves has been working with teachers/staff to determine priorities. If there are additional funds leftover after

other needs are met remaining funds will be spent on items like paper, staplers, etc.

- ii. There have been problems getting CPS payment to Intrado for our school website hosting. We have been told that we will not lose website services while this delayed payment is resolved.
- f. Technology Committee
  - i. Old chromebooks are available to lend out if needed.
  - ii. Possible survey to students, parents, and teachers re: what type of technology support is needed during Remote Learning.
- g. Community Relations
  - i. The Old Town Art Fair has been cancelled this year due to the pandemic
- h. PPLC - Leadership Committee (Teacher Leadership team elected by the teachers)
  - i. No update

**VII. FOL Update**

- a. Elections for 2 of the FOL board positions (Secretary & Treasurer) is upcoming

**VIII. Old Business**

- a. None

**IX. New Business**

- a. Rosalynn Walker requested an update on Suspension numbers from Mr. Graves. A: there have been no out of school suspensions all year and less than 10 in-school suspensions.

**X. Issues for Discussion/Vote**

**a. Transfers to decrease budgets of funds not spent (due to school closure):**

- i. Transfer from budget line 29161-124--52130-320020-002239 to 29161-124-51320-290001-002239 for \$250.00 To decrease afterschool bucket #571507/unused funds
- ii. Transfer from budget line 29161-115-51130-127725-000575 to 29161-115-51320-290001-000575 for \$278.00 To decrease IEP bucket #573164/unused funds
- iii. Transfer from budget line 29161-115-52130-254612-000575 to 29161-115-51320-290001-000575 for \$910.00 To decrease security overtime bucket # 563153/unused funds.
- iv. Transfer from budget line 29161-115-52100-254605-000575 to 29161-115-51320-290001-000575 for \$1,000.00 To decrease Police Officer bucket # 573397/unused funds.
- v. Transfer from budget line 29161-124-52130-320020-002239 to 29161-124-51320-290001-002239 for \$1,108.00 To decrease ESP afterschool/Italian bucket # 574289.
- vi. Transfer from budget line 29161-115-52130-241006-000575 to 29161-115-51320-290001-000575 for \$1,423.00 To decrease office overtime bucket # 587920. **Amended: This should be reduced to \$1,053.00.**
- vii. Transfer from budget line 29161-115-51500-111008-000576 to 29161-115-51320-290001-000576 for \$1,696.00 To decrease sub bucket # 570659.

- viii. Transfer from budget line 29161-124-51130-320020-002239 to 29161-124-51320-290001-002239 for \$1,752.00 To decrease Teacher afterschool/Italian bucket # 574288.
- ix. Transfer from budget line 29161-115-52130-219005-000575 to 29161-115-51320-290001-000575 for \$2,793.00 To decrease lunchroom/recess supervision bucket # 588091.
- x. Transfer from budget line 29161-353-51130-221234-494074 to 29161-353-51320-290001-494074 for \$5,365.00 To decrease ILT/Teachers bucket # 588754. **Amended:** Approval not needed.
- xi. Transfer from budget line 29161-353-52130-221234-494074 to 29161-353-51320-29001-494074 for \$6,894.00 To decrease ILT/ESP bucket # 571854 **Amended:** This will be used to pay for teacher materials and professional development
- xii. Transfer from budget line 29161-115-52140-111008-000575 to 29161-115-51320-290001-000575 for \$13,500.00 To decrease TA bucket # 570905. **Amended:** Approval not needed.
- xiii. Transfer from budget line 29161-115-51500-111008-000575 to 29161-115-51320-290001-000575 for \$24,874.00 To decrease sub bucket # 564863.

There was explanation that these transfers were to decrease funds in buckets that would not be spent before the end of this school year, so they would be available for other purchases. John Falck made a motion to approve the amended and reviewed items X.a. i-xiii with the exception of items x. and xii which are deferred. Rosalynn Walker seconded. All in favor and no objections.

**b. Transfers to increase budgets of funds not spent (due to school closure):**

- i. Transfer from budget line 29161-115-51320-290001-000575 to 29161-115-54125-222209-000575 for \$6,400.00 To pay Techlife April-June 2020.
- ii. Transfer from budget line 29161-115-51320-290001-000576 to 29161-115--53306-211210-000576 for \$19.99 to pay a Reimbursement. **Amended:** Reimbursement to Principal Graves for MailChimp
- iii. Transfer from budget line 29161-353-53307-221236-494074 to 29161-353-53305-221234-494074 for \$241.10 To buy books for PD.
- iv. Transfer from budget line 29161-115-51320-290001-000575 to 29161-115-54125-119062-000575 for \$32,000.00 To pay American Councils for International Education/TCLP-Chinese teacher position.
- v. Transfer from budget line 29161-115-51330-290001-000575 to 29161-115-54125-119065-000575 for \$13,100.00 for future usage of vendor contract to be approved at a later date. **Amended:** defer this item
- vi. Transfer from budget line 29161-115-51300-290001-000575 to 29161-115-54125-119065-000575 for \$8,310.00 for future usage of vendor contract to be approved at a later date. **Amended:** defer this item
- vii. Transfer from budget line 29161-115-51320-290001-000575 to 29161-115-53304-119016-000575 for \$7,000 (Approx./waiting for updated quote. To order math books from Pearson.) **Amended:** spend up to \$8,000 in math instruction and words your way for 2nd graders.

John Falck made a motion to approve the amended and reviewed items X.b. i-vii with the exception of items v. and vi which are deferred. Rosalynn Walker seconded. All in favor and no objections.

- XI.** Open Forum - *LSC Member discussion. No discussion*
- XII.** Adjourn at 7:05pm. The next regular meeting will be Wednesday June 10, 2020. Special meetings may be held prior to then to review and approve the school budget or for Principal Evaluation.
- XIII.** Closed Session for Budget Discussion - Discussion with just LSC members.
- XIV.** Adjourn at 7:47pm
- XV.** Closed Session for Principal Evaluation - Discussion with LSC members (excluding Mr. Graves)
- XVI.** Public Comment
- XVII.** Adjourn at 8:43 pm
- XVIII.** Open Forum
- XIX.** Adjourn at 8:44pm