



Local School Council Minutes
 March 11, 2020
 2019-2020

I. Welcome and Call to Order at 5:48pm

John Falck	Parent Rep, Chairperson	Present
Rachael Russ	Parent Rep	Present
Leigh Ann Drevs	Parent Rep, Secretary	Absent
Rosalynn Walker	Parent Rep	Arrived 6:01
Esteven Gonzalez	Parent Rep, Vice Chairperson	Present
Bridget Johnson	Parent Rep	Present
Jason Emeott	Community Rep	Arrived 6:09
Steven McClellan	Community Rep	Present
Chris Graves	Principal	Present
Katie LeMoine	Teacher Rep	Absent
Melissa Flisk	Teacher Rep	Present
Reed Lubin	Non-Teaching Staff Rep	Absent

Also in attendance: Ms. O'Brien, Ms. Parilli, Ms. Yasak, Ms. Broecker, Ms. Jenkins, Ms. Torres, Ms. Lee, Mr. Altay, Mr. Green, Mr. Faulkner, Ms. Zyman, Ms. Corbett, Ms. Nash, Ms. Rassner, Ms. Levinsky, Ms. Scruggs, Ms. Fort, Ms. Cohen, MS. Resniak, Ms. Kim.

II. Approval of Meeting Minutes

- a. John made a motion to approve the February 12, 2020 LSC meeting minutes, Esteven seconded. All in favor and no objections.

III. Principal Report

- a. School Updates
 - i. Still sending students the message: Keep Hands and Feet to Yourself
 - ii. An anti-bullying campaign being launched
 - iii. The FOL auction was a success and a great time for parents and teachers
 - iv. GoCPS opens soon
- b. CIWP Priorities
 - i. Leadership for Continuous Improvement: give guidance, then give "safe practice" to implement changes
 - ii. Student Voice, Engagement, and Civic Life: Take action on important issues
 - iii. Supportive and Equitable Approaches to Discipline: Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions
- c. Competency A Principal champions teacher and staff excellence through continuous improvement to develop and achieve high expectations for all students
 - i. Balanced Assessment and Grading
 - 1. We want our grading system to clearly communicate learning progress and achievement to students and parents.
 - 2. Use a Problem Solving Process approach to monitor academic progress for all students
 - ii. Curriculum

1. We want to provide a culturally relevant/sustaining curriculum that provides opportunities to explore and celebrate students' cultures. Mr. Falck asked how our being a World Language magnet school is reflected in our plans for cultural education. Mr. Graves stated that explicit teaching of other cultures comes in the language classroom. Outside of the language classrooms it can be incorporated more heavily, and that will be part of the CWIP priorities and plan going forward.

- d. Competency B Principal creates powerful learning systems that guarantee learning for all students
 - i. Core Walk took place, covered definition of "differentiation" and strategies for peer to peer interactions.
 - ii. Grade Level Meetings feature self-directed projects aligned to CIWP
 - iii. Visit from Network 4 Principals resulted in helpful feedback covering:
 - 1. Equity and race in discipline and academics
 - 2. Understanding discipline systems and structures
 - 3. Recess was a hot topic (took a tour).
- e. Competency C Builds a culture focused on college and career readiness
 - i. Elyssa's Mission: Preventing teen suicide
 - ii. Students spoke up: We want counseling support!
 - iii. Career Fair is being planned by Ms. Fister and Dr. Narea
 - iv. Admin / student lunches continue
 - v. SEL Themes: Schoolwide Expectations and Test Anxiety
 - vi. Student Equity Survey was given to all grades
- f. Competency D Empowers and motivates family and the community to become engaged
 - i. Sex Ed has begun, and we are receiving instructional guidance from Lurie's Childrens' Hospital.
 - ii. Parent volunteering expectations are being developed
- g. Competency E Relentlessly pursues self-disciplined thinking and action
 - i. Staff meetings continue to focus on race, gender, and equity
 - 1. Long-term focus for next year is being planned, which will involve a role for the community
 - ii. "Calm Classroom" training part 2 is coming this month
 - iii. Doctoral work focuses on race and equity, and improving student behavior
- h. Updates on Student Behavior. Mr. Graves stated that this is an area that needs to improve and presented the following:
 - Weekly lessons continue to focus on "Keeping Hands and Feet to Yourself" led by teachers, our counselor, administration and others.
 - Examining transitions during the school day. Discussed cafe (lunch) behavior expectations with each grade.
 - Beginning next week a full time teacher will be assisting in Kindergarten.
 - Right at School is working closely with Ms. Jenkins and Mr. Graves to make sure behavior expectations are consistent across the school. Feedback / training was provided to the Right at School team on 3/10.
 - Not all inappropriate behavior results in a misconduct, although if something does violate the student code of conduct it generates a misconduct report and is reported home through Aspen. All students should feel safe and supported, but need to understand that they can have restricted privileges as a consequence of their action.
 - Ms. Walker asked what data is gathered tracking consequences broken down by race or diverse learner status. She would like to have the data analyzed and presented to the LSC.
 - Mr. Falck asked if all punishments handed out by teachers are tracked, or if some teachers report incidents that other teachers do not, which would make it hard to compare behavior

across different classrooms or grades. Mr. Graves said that if teachers ask for Administration support then an incident is tracked, but otherwise it depends on the teacher to report things.

i. Terms to Know

- i. **ILT** - Instructional Leadership Team, team made up of teacher leaders, led by administration, focusing on school wide core instruction
- ii. **MTSS** - Multiple Tiered Systems of Support, a system of interventions for whole group / small group / individual support. Team led by Ms. Jones.
- iii. **GLM** - Grade Level Meetings, weekly teacher meetings, where teachers meet in grade level bands
- iv. **BHT** - Behavioral Health Team, made up of administration, counselor, social worker, psychologist, and teachers who discuss concerning situations
- v. **CIWP** - Continuous Improvement Work Plan, which drives the improvement plans of schools in CPS

IV. Public Comment

- Mr. Green from Right at School stressed they focus on providing a safe environment during recess. In addition to supervising play, they assist with injuries, calming children, ill children, restroom needs and tying shoes while guiding transitions back to class. They are making changes to teach consistent expectations and consequences for student behavior. For example if you hit someone you will have a talk with Mr. Green and Officer Williams. Next offense would be a more limited play area for recess, which would expand based on improved behavior. Making adjustments to zone positions.
 - Ms. Walker - how do you gauge if the children have learned from their behaviour? A: Mr Green discusses expectations with the child during recess
 - When were the restricted zones implemented? A: This week it was tightened. A parent volunteer at last Friday's recess noted there were not enough adults monitoring recess that day.
 - Fully staffed there are 6 adults but not always have full staff. The new full time assistant will assist with recess supervision.
 - A parent volunteer suggested there should be more training for volunteers, noting that not much direction was provided about how to supervise, support or potentially intervene with students when supervising recess. Specifically, it is not clear how a parent volunteer should address physical altercations. Mr. Graves agreed that volunteering guidelines should be created, which could be distributed to all parent volunteers by Ms. Soria.
 - A kindergarten parent noted that the first six months of the school year were challenging regarding child behavior safety, but that has improved, although lunch still needs more supervision.
 - Q: what happens on days when there are few or no parent volunteers for lunch, or a parent leaves to escort a child from the cafe?
 - Ms. Shelly is there but often in the hallway helping distribute lunches. Officer Williams is expected to be in the lunchroom, as well as one or two classroom assistants (K-2).
 - Ms. Flisk suggested having separate table to help students with issues, so that adults don't have to leave the room.
 - Ms. Walker requested clarity if this is a safety issue or socialization issue, and noted that concerned parents reach out to LSC.

- Q: For students with frequent behavior problems, are there certain number of infractions before significant action is taken? A: there are many variables to that, and those actions are not shared with the community. Suspension is not an option in K-2 unless specifically approved by the Network Chief.
- Ms. Walker wanted to know about tracking of these infractions and noted that the Principal can bring in the social worker (Tier 2 intervention).
- Ms. Parrili noted the conversations with children about behavior infractions are taking place as well as conversations with parents. The writing of the form isn't the end of an incident and teachers are following through with both the students and their parents.

LSC Elections Update

Mr. Falkner discussed LSC elections. CPS extended the deadline for candidate applications from March 3 to March 20th.

Need to pick a date for the LSC candidate forum - suggested Wednesday 3/25 @ 6PM. John made a motion to approve and Rosalyn seconded, all in favor.

V. Committee Reports

- a. LSC Chair and Secretary Report
 - i. Due to the coronavirus the LSC may need to have the April meeting in a larger space to better support safe social distancing, and may video or audio stream the meeting.
- b. Principal Evaluation Committee
 - i. Need to complete initial principal evaluation submission by May 1st. Going to send surveys to parents and staff. tentatively on March 20th.
 - ii. Ms. Russ met with Ms. LeMoine and Ms. Flisk, and a day will be set aside for teachers to meet, likely in ten minute time slots, to verbally provide principal performance feedback. Tentative date April 1st.
- c. Building/Traffic/Safety Committee
 - i. Update requested on Coronavirus
 1. Future school trips are questionable. Currently no international travel.
 2. The school has sufficient supplies of soap, sanitizer but could use more pumps.
 3. The school does not directly hire the custodial staff and Mr. Graces requests teachers let administration know if cleaning is not sufficient.
 4. The school nurse has a list of immunocompromised students
 5. There is not a list of families without internet at home, but almost all parents have provided an email address to the school.
 - ii. Ms. Walker discussed an incident on Friday 3/6 when a man allegedly approached the playground. Mr. Autry asked the man to leave and CPD was called to investigate. The school cameras will be reviewed. Children were safe.
 - iii. Repairing the gym scoreboard will be paid by Sodexo. It is going through a bid process. It is not considered an urgent repair, so repair timing is not yet known.
- d. CIWP Updates
 - i. No additional comment
- e. Budget & Finance Committee
 - i. Electronic financial statements are posted in the LSC google drive

- ii. Mr. Falck provided the breakdown on non-discretionary spending for the school. LaSalle's base salary and benefits budget for this school year is over \$5 million.
- f. Technology Committee
 - i. Old retired chromebooks need to be cleaned (physically and possibly electronically) with the intent to loan them to students as needed at home.
 - ii. Updating the World Language section of the website
- g. Community Relations
 - i. Mr. Falck is meeting with Alderman and OTTA regarding parking planning for the Old Town Art Fair.
- h. PPLC - Leadership Committee (Teacher Leadership team elected by the teachers)
 - i. No updates

VI. FOL Update

- a. School open houses scheduled to begin the end of April
- b. Garden / Health Wellness - will increase sanitation due to coronavirus concerns. May contact parents through room reps to request more hand sanitizer donations.

VII. Old Business

- a. Discussion of mid-year NWEA test results postponed
- b. April/May possible camp with Northwestern possible, but CPS paperwork still difficult to navigate

VIII. New Business

- a. None

IX. Issues for Discussion or Vote

- a. Last year the school paid out of pocket for after school programs. This year the school does not, however the school needs to pay Ms. Soria for the time she spends on those.
 1. Collection of \$30 fee to pay for Model UN/teacher and t-shirts.
 2. Collection of \$20 fee to pay for Music Mondays/teacher.
 3. Collection of \$130 fee to pay for Dancing with Class program.
 4. Fundraising request for Girl Scout cookie sales, April 22nd
 5. fundraiser request for april 22 girl scout cookie sale
 6. Transfer from 29161-124-54125-119065-002239 to 29161-124-54125-222209-002239 in the amount of \$13,310.00 To pay for Techlife services/Oct. 2019-March 2020.
 7. Transfer from 29161-115-51330-290001-000575 to 29161-115-51320-290001-000575 in the amount of \$500.00 To increase security bucket # 563153.
 8. Transfer from 29161-124-51330-290001-002239 to 29161-124-51320-290001-002239 in the amount of \$840.00 To increase after school coordinator bucket # 571507.
 9. Transfer from 29161-115-52140-111008-000575 to 29161-115-51320-290001-000575 in the amount of \$20,000.00 To decrease Teacher Assistant bucket #570905 then increase sub bucket 564863.

10. Transfer from 29161-115-52140-111008-000575 to 29161-115-51330-290001-000575 in the amount of \$392.20 To decrease Teacher Assistant bucket #570905 then to pay for sub bucket benefits.

11. Transfer from 29161-115-51330-290001-000575 to 29161-115-51500-111008-000575 in the amount of \$392.20 for Benefits for bucket # 567863

12. Transfer from 29161-115-51320-290001-000575 to 29161-115-51500-111008-000575 in the amount of \$20,000.00 To increase sub bucket # 567863 for a school sub cadre. All in favor and no objections.

Motions 1-3 for extracurricular

Motion by Mr. Falck; seconded by Ms. Russ. All in favor with no objections or abstentions.

Motions 4-5

Motion by Mr. Falck; seconded by Ms. Russ All in favor with no objections or abstentions.

#6 School pays Techlife and FOL pays dance

#7-8 Ms. Soria/Mr. Autry

#9-12 Salary and benefits for assistant - permanent sub position. No new money being spent.

John motion; second by Ms. Flisk All in favor and no objections.

X. Open Forum - None

XI. Adjournment - 7:52