



Local School Council Minutes  
February 12, 2020  
2019-2020

**I. Welcome and Call to Order at 5:49pm**

John Falck	Parent Rep, Chairperson	Present
Rachael Russ	Parent Rep	Present
Leigh Ann Dreves	Parent Rep, Secretary	Present
Rosalynn Walker	Parent Rep	Arrived at 5:55pm
Esteven Gonzalez	Parent Rep, Vice Chairperson	Absent
Bridget Johnson	Parent Rep	Present
Jason Emeott	Community Rep	Absent
Steven McClellan	Community Rep	Arrived at 6:05pm
Chris Graves	Principal	Present
Katie LeMoine	Teacher Rep	Present
Melissa Flisk	Teacher Rep	Present
Reed Rubin	Non-Teaching Staff Rep	Present

*Also in attendance: Ms. Joyce, Mr. Simmerman, Ms. Middleton, Ms. O'Brien, Ms. Parilli, Mr. Tandon,*

**II. Approval of Meeting Minutes**

- a. Mr. Falck made a motion to approve the January 15, 2020 LSC meeting minutes, Ms. LeMoine seconded. All in favor and no objections.

**III. Principal Report**

- a. School Updates
  - i. Mid year NWEA testing and grades are complete
  - ii. Hygiene item donation drive is in full swing
  - iii. CIWP 2nd meeting was held 2/11/2020
  - iv. New class assistant is starting soon and will rotate through various classrooms
- b. Competency A, Principal champions teacher and staff excellence through continuous improvement to develop and achieve high expectations for all students
  - i. CIWP developing new plan
    - 1. Team represents all departments
    - 2. Self-evaluation across school is first step
    - 3. Next step - determine priorities
  - ii. Staff survey
- c. Competency B, Creates powerful learning systems that guarantee learning for all students
  - i. Unit and Lesson plans turned in weekly, feedback given by admin
  - ii. Math areas of need
    - 1. relevant staff determined area of focus
    - 2. ST Math program being used by grades 1-2
  - iii. Instructional "Core Walk" (first in district) takes place this month
- d. Competency C, Builds a culture focused on college and career readiness
  - i. Cyberbullying assembly addressed area of focus
  - ii. Town Halls and student breakfasts continue

- iii. Admin/student lunches continue
- iv. Consequence communication is routine
- v. SEL Theme: Mid-year goal setting
- e. Competency D, Empowers and motivates family and the community to become engaged
  - i. Auction will occur February 29th
    - 1. Families are needed to donate items, parties, etc
    - 2. Staff have discussed ways to promote giving
    - 3. The goal is for all teachers to attend to help develop community
  - ii. Sex Ed starts soon.
- f. Competency E Relentlessly pursues self-disciplined thinking and action
  - i. Staff meetings continue to focus on race, gender & equity
  - ii. Calm Classroom developed understanding of trauma
- g. Financial Planning
  - i. Ms. Flisk, Ms. Johnson, & Mr. Graves met to discuss financial planning, including how to best present the information
  - ii. Visualization and analysis will be completed 3 times a year
    - 1. June (as fiscal year ends)
    - 2. August or September (as school year and instructional planning starts)
    - 3. Mid school year, preceding the budget process
  - iii. Review of financial planning categories (Clerk & Assistant Principal salaries are not included in these categories). This will be elaborated next month
    - 1. Core Teaching and Learning
    - 2. Supplemental Teaching and Learning - salaries
    - 3. Culture & Climate
    - 4. Clerk & Assistant Principal salaries are not included in these categories
  - iv. It was discussed that, in addition to providing details on the discretionary elements of the school budget, an overview can be provided of mandatory spending, i.e., the salary and benefit costs of school employees.

#### **IV. Public Comment**

- Email documents were read and submitted to the LSC from school neighbors Tassie Holt and Sam Simmerman expressing their strong concerns about and objections to the Lincoln Park High School inquiry to possibly use the LLA turf field for girls soccer practice in early mornings in the spring.
- Mr. Simmerman recalled the Alderman in April 2019 listing specific limitations about the use of the turf field that he said should preclude the LPHS usage request from being considered. Others commented that they remembered that CPS usage was specifically stated at that meeting as an expected use of the field.
- Ms. Middleton mentioned the school lights being bright that shine from the south end of the school. She asked about lights inside the library in the evening, and who uses the building after school hours. It was stated that many rooms are used for after-school programming and then custodians may turn on lights throughout the evening while cleaning rooms.
- Ms. Middleton asked what rental income would go towards if the field was rented out. It was explained that we need more than base CPS funding to run our school, and additional funding helps support the library, librarian, art teacher, music instruction and technology needs. Without additional funding the school would have to lay off some teachers and restrict instructional offerings. It also was clarified that the request from LPHS would not be a fundraising rental, this was an internal CPS request from our neighborhood high school.

- Mr. Tandon, representing the Old Town Triangle Association Board, said the OTTA had a meeting and that LaSalle turf field usage was discussed. If this request is formally made by LPHS, the OTTA wants to know more details about the request and planned usage. He said this type of usage decision should not be made unilaterally by the school, and there are concerns from the neighborhood.
- Mr. McClellan made a comment that the LSC has been transparent with the community and very open to listening to community opinions, but that the LSC's primary responsibility is to the needs of the school and the students.
- Ms. Parilli made a comment that if a decision is made to use the field that the community should respect the decision made by the LSC.

## V. Committee Reports

### a. LSC Chair and Secretary Report

- i. Lessons from other schools: supervision of school facilities usage, etc.
  - 1. Mr. Graves confirmed that we monitor school facilities usage (in response to wondering if the Whitney Young HS oversight issue could occur at LaSalle).
- ii. Pending World Language curriculum overview
  - 1. Madame Veitch plans to create more documentation about the WL curriculum and how it progresses over the different grades at LaSalle. This has come up as a question from families considering attending LaSalle, and from some current LaSalle parents who want to better understand the multi-year and single year plans for language instruction.
  - 2. Ms. Walker mentioned that we should keep in mind that children diagnosed with dyslexia can receive accommodations through CPS but this does not entitle them to extra help with language curriculum. Internal consultations have been had with Mr. Graves and other staff at the school to help make language instruction effective as possible, including for the LLA students with dyslexic challenges. [These instructional approaches are being adopted by other teachers at LLA.]
- iii. Upcoming LSC elections. Candidate applications are due by 3pm on March 5th.
  - 1. There will be a candidate forum which needs to be voted on by the LSC. A decision on the forum date will be made next month

### b. Principal Evaluation Committee

- i. Upcoming cycle for this year: we will need to evaluate 28 key principal behaviors by May 1st
- ii. Some teachers are requesting that they meet with the LSC in person to provide principal evaluation feedback rather than submitting information through a survey. Interviews were done in the past, but this was extremely time consuming and was difficult to conduct, document and consolidate. It was suggested that Ms. LeMoine and Ms. Flisk may be able to consolidate some teacher meetings to provide more feedback through interviews. They will meet with the Evaluation Committee to discuss possible approaches.

### c. Building/Traffic/Safety Committee

- i. Email about the smell of gas on the southwest corner of the school. People's Gas came out and did an investigation. It seems the problem had gone away.
- ii. Morning drop-off - the cones and horses have helped decrease double parking
- iii. Mr. Autry has been doing a good job managing the process
- iv. Update on hiring another officer for pick-up supervision. When hiring a CPD officer they are screened by both CPS and CPD. There will be 3 officers who will

rotate between 3:30-4:30pm to help with the traffic and who will issue tickets as necessary. Parents and guardians will be reminded to follow traffic laws near the school.

- v. Gym scoreboard - we are still using the flip scoreboard and phones for timing games. Fixing the broken wall scoreboard is still being reviewed and we hope to have more information soon. Potentially buy a tabletop scoreboard in the interim.
- d. CIWP Updates
  - i. No additional updates
- e. Budget & Finance Committee
  - i. Electronic distribution of financial statements
    - 1. these are in the google drive folder
  - ii. Pending funding and budget overview
- f. Technology Committee
  - i. Website content management
    - 1. Mr. Smithdahl will be trained on the web content software
  - ii. Chromebook update
    - 1. 133 new chromebooks were put into four carts today.
    - 2. The older chromebooks are in the vault and will be assessed to determine their future usage. It would be nice to potentially loan these older devices to LLA families who don't have technology at home so they can more easily access Rosetta Stone.
- g. Community Relations
  - i. No updates
- h. PPLC - Leadership Committee (Teacher Leadership team elected by the teachers)
  - i.

**VI. FOL Update**

- a. LaSalle auction event on Saturday February 29th.
- b. School pledge drive going on now

**VII. Old Business**

- a. Update on NU Gifted and Talented program
  - i. a couple of Saturday camps are possible
- b. FOL was asked to pay for the asbestos abatement that was done in 2015 as part of the library conversion project. Research still needs to be done to determine what was done in regards to payment and work.

**VIII. New Business**

- a. N/A

**IX. Issues for Discussion or Vote**

- a. Transfer of \$1,000.00 from 29161-124-51330-290001-002239 to 29161-124-51320-290001-002239, from benefits pointer line to increase bucket #571507/After School Coordinator bucket.
- b. Transfer of \$500 from 29161-115-51330-290001-000575 to 26191-115-51320-290001-000575, from benefits pointer line to increase bucket #563153/Security overtime.

This will cover at least a month of coverage. Mr. Graves will provide more information next month about what is needed for the rest of the year.

Mr. Falck motioned to approve item IX b-c; Ms. Johnson seconded. All in favor and no objections.

- c. Transfer of \$20,950.00 from 29161-124-54125-119065-002239 to 29161-124-54125-222209-002239, 29161-124-51320-290001-002239 and 29161-124-51330-290001-002239 from funds previously allocated for Design Dance to pay for Techlife services, to open a bucket to pay stipends to sports coaches and to pay for benefits.

If the coach stipends don't come from FOL, will these funds be taxed coming from the school?  
This item will be tabled until the FOL has made a decision about their funds

**X. Open Forum**

- a. Clarification about who is teacher vs. staff representatives on the LSC
- b. A binder of the LSC minutes is in the office of and will potentially hold the minutes from last year and this year.

**XI. Adjournment at 7:34pm**