

**BYLAWS OF THE LASALLE LANGUAGE ACADEMY LOCAL SCHOOL  
COUNCIL**

**ARTICLE 1**  
Name and Authority

Section 1. **NAME.** The name of this Local School Council will be the LaSalle Language Academy Local School Council (hereinafter “LSC”).

Section 2. **OFFICES.** The LSC will maintain its offices and records at 1734 N. Orleans Street, Chicago, Illinois, 60614.

Section 3. **AUTHORITY.** THE LSC is a Local School Council organized under the authority of the Illinois School Code.

**ARTICLE 2**  
Governance

The bylaws of the LaSalle Language Academy Local School Council, the applicable rules and regulations of the Board of Education of the City of Chicago and the Illinois School Code will govern the operation of this LSC. Upon adoption by the LSC, these bylaws will become the official bylaws of the LSC and will supersede any and all prior bylaws, guidelines or policies which may have been adopted by previous LaSalle Language Academy LSCs dating back to the inception of the LaSalle Language Academy LSC under the School Reform Act of 1988.

**ARTICLE 3**  
Purpose

The general purpose of the LSC will be to carry out its elected responsibility pursuant to the edict of the Illinois School Code and the rules and regulations of the Board of Education of the City of Chicago, and to improve the quality of education at LaSalle Language Academy (“LaSalle”).

**ARTICLE 4**  
Basic Policies

The following are the basic policies of the LSC:

- a) The LSC will be noncommercial, nonsectarian, nonpartisan, and nonpolitical.
- b) The name of the LSC will not be used in any manner to suggest LSC approval or endorsement except in those instances where the LSC has considered a matter

over which it has been granted authority to act and affirmatively approved by a majority vote of its membership. Nothing in this Article will prohibit an LSC member from giving his or her independent endorsement. Any LSC member using his or her name for an independent endorsement will so indicate in such endorsements. Nothing contained in this Article will be construed to restrict the constitutional rights of an individual who is a member of the LSC.

- c) The LSC will not devote or allow the use of its resources for the publication and distribution of statements or campaign materials, in any political campaign on behalf of, or in opposition to any candidate for public office.
- d) Neither the LSC nor any of its members acting in their official capacity as members of the LSC will directly or indirectly allow the use of any LSC resources in any campaign for Local School Councils on behalf of, or in opposition to any candidate for a Local School Council.
- e) No member of the LSC or of an LSC committee will take or receive either directly or indirectly, any money, or item of value that is to serve as a means of influencing his or her action in his or her capacity as a member of the LSC, or a LSC committee. No member will solicit, accept, or agree to accept for personal gain any direct or indirect favor, gift, loan, free service, gratuity, entertainment, or other items of economic value if the donor has or is seeking to obtain contractual or other business or financial relations with the Board of Education of the City of Chicago or with the LSC; has interest which may be substantially affected by the performance or non performance or the members duties on the LSC; or is attempting to reward or influence the members impartiality or give that appearance. These prohibitions do not preclude: a) acceptance of unsolicited advertising or promotional material of nominal value; b) acceptance of food, entertainment, and refreshments of nominal value on infrequent occasions in the ordinary course of a meeting, inspection tour, or training session in which the member is in proper attendance.
- f) The LSC will, to the maximum extent allowed by the law, participate in the decision making process to improve the quality of education for the students of LaSalle Language Academy.

## ARTICLE 5 Membership

Section 1. **General Powers.** The affairs of the LSC will be managed by its members.

Section 2. **Number, Tenure and Qualifications.** The LSC will be composed of eight (8) elected members, two (2) teachers elected by colleagues and appointed by the Board of Education of the City of Chicago, and the principal of LaSalle Language Academy. Each member will hold office until the end of his or her term of office, until his or her death or resignation, or until his or her removal in accordance to the rules of the Illinois School Code. The eight (8) elected members of the LSC will consist of: (a) six (6)

parents of students currently enrolled at LaSalle Language Academy, who are not employees of the Board of Education of the City of Chicago; and (b) two (2) community residents residing in the attendance area or voting district within which LaSalle is situated who are not employees of the Board of Education of the City of Chicago and who currently have no children currently enrolled at LaSalle. There will be appointed to the LSC two (2) teachers currently employed at LaSalle who will be appointed by the Board of Education of the City of Chicago following an advisory, non binding referendum vote of the staff of LaSalle.

**Section 3. Nomination and Election.** The LSC will conduct elections for LSC membership in accordance with the provisions of the Illinois School Code and the guidelines and procedures adopted by the Board of Education of the City of Chicago to ensure fair and equitable elections. The LSC will not adopt or use any other election guideline or procedures.

**Section 4. Term.** Members of the LSC will serve for a term of two (2) years. Any LSC member who wishes to resign from the LSC during his or her term will submit a written resignation directly to the LSC. Any LSC member who loses his or her eligibility to serve will resign or be subject to removal in accordance with the Board of Education of the City of Chicago Rule 6-28, Rule 6-29, or Rule 6-30.

**Section 5. Dues.** There will be no obligation for any member of the LSC to pay dues or any type of membership fee.

**Section 6. Compensation.** Members of the LSC will serve without compensation and without reimbursement of any expenses incurred in the performance of their duties, except as may otherwise be provided by the Board of Education of the City of Chicago.

**Section 7. Vacancies.** In the event a vacancy occurs during a parent or community member's term for whatever reason, the LSC will appoint a person otherwise eligible for election to the vacant position to serve on the LSC for the remainder of the term of the departed LSC member. In the event that less than the minimum number of parent or community persons eligible are elected to the LSC at a regular LSC election, the LSC will appoint eligible persons to serve as members of the LSC for terms consistent with the terms held by the elected members of the LSC.

**Section 8. Organizational Meeting.** The organizational meeting of the LSC will be held no sooner than July 1 of each year and no later than July 14 of each year. The time and place of the LSC's organizational meeting will be determined at the last regular meeting of the LSC prior to July 1 of each year. Newly-elected members of the LSC will be notified of, and encouraged to attend, the last regular meeting so that they may share their views on the scheduling of the organizational meeting. The organizational meeting of the newly convening LSC and will be held at an appropriate and convenient site that is fully open to the public.

At the organizational meeting, the LSC will first elect a parent representative to serve as the temporary chairperson to preside over the formal election process. After the election of the temporary chairperson, the LSC will elect a temporary secretary from among the full membership. If the temporary chairperson becomes a nominated candidate for the position of permanent chairperson he or she will relinquish his or her position as temporary chairperson to the temporary secretary. The term of temporary chair will expire immediately upon the selection of a parent member to serve as the permanent chairperson for a one year term; provided, however, that if the LSC does not elect a permanent chairperson at the organization meeting (due to lack of sufficient votes or otherwise), the temporary chair will continue to serve in such capacity until a permanent chair person is later elected. At the organizational meeting, the LSC will elect a parent representative as its chairperson to serve a one-year term.

The LSC will elect a secretary from among the full membership of the LSC, who will serve a one year term; provided, however, that if the LSC does not elect a permanent secretary at the organizational meeting (due to lack of sufficient votes or otherwise), the temporary secretary will continue to serve in such capacity until a permanent secretary is later elected. At the organizational meeting, the LSC will also elect any additional officers it deems appropriate.

**Section 9. Regular Meetings.** Regular meetings of the LSC will be held on an annual schedule determined by the LSC at its organizational meeting. The LSC will meet as frequently as it determines, but not less than seven (7) times per year. The time and place of such meetings will be convenient to the public. The LSC reserves the right to amend its meeting schedule upon majority approval of its members. The LSC may only take action during regular meetings on items listed on the agenda. It is the goal of the LSC to conclude all regular meetings within a two-hour period, whenever possible.

**Section 10. Special Meetings.** Special meetings of the LSC may be called by the chairperson of the LSC for good and sufficient reason, or by any four (4) members by giving notice in writing, specifying the time, place, and purpose of the meeting. The LSC may only take action during special meetings on items listed on the special meeting agenda. Notice of special meetings will be given in accordance with the provisions of Article 5, Section 12 of these Bylaws and the Open Meetings Act. The time and place of such special meetings will be convenient to the public.

**Section 11. Participation.** All LSC meetings will be open to the public, except during closed sessions as otherwise provided in the Open Meetings Act.

**Section 12. Notice.** The Illinois School Code requires that public notice of LSC meetings be given in accordance with the Open Meetings Act. The LSC will set a schedule of the time and place of its regular meetings at the LSC's first organizational meeting (s) and publicize this schedule. An agenda must be posted at least 48 hours in advance of holding every regular or special meeting. Items not specifically stated in the agenda may still be considered at the regular meeting, however the LSC is precluded from taking action (voting) on any such non-listed agenda item.

If the LSC amends the schedule of regular meeting dates, the LSC must provide ten (10) days notice of the change by publication in a newspaper of general circulation in the school community that the LSC serves. Notice of such change must be posted at the school. If there is a change to a single meeting date, then the ten day notice and publication requirement is waived.

The LSC will give public notice of any special, rescheduled, regular, or reconvened meeting at least forty eight (48) hours prior to meeting commencement. The agenda of the meeting will be included in such public notice. These notice requirements do not apply to reconvened meetings if the meeting was open to the public and either the reconvened meeting is held within twenty four (24) hours after the original meeting or an announcement of the reconvened meeting was made at the original meeting and there is no change in the agenda. In addition to the public notice requirements above, notice of a special meeting must also be given to all LSC members pursuant to Section 34-2.2(a) of the Illinois School Code.

Section 13. **Quorum and Manner of Acting.** (a) The LSC may only act when a quorum is present. (b) Six (6) members constitute a quorum. The principal will not be counted for purposes of determining whether there is a quorum present, and will have NO vote on any of the following matters:

- Evaluation of the principal;
- Renewal of the principal's contract or the inclusion of any provision in, or modification of the contract;
- the direct selection of a new principal;
- the determination of the names of candidates to be submitted to the Chief Executive Officer of the Board of Education of the City of Chicago for the position of principal of LaSalle; or
- the selection of a principal in cases where the Chief Executive Officer of the Board of Education of the City of Chicago fails or refuses to make a selection after the LSC submits a list of candidates to the Chief Executive Officer of the Board of Education of the City of Chicago.

Generally speaking, except as noted in subsection (c) below, whenever a vote is taken on any measure before the LSC, a quorum being present, the affirmative vote of a majority of the full LSC membership then serving will determine the outcome of that measure. (c) Seven (7) affirmative votes are always required, regardless of the number of vacancies on the LSC, for the following actions:

- selection of a new principal; or
- request to the Chief Executive Officer of the Board of Education of the City of Chicago to approve written dismissal charges against a principal.

(d) Seven (7) affirmative votes will be required, regardless of the number of current vacancies on the LSC, for the transfer of money within funds.

Section 14. **Non Functioning LSC Members.** A Local School Council Member may be removed from the LSC by a majority vote, if the council member has missed three (3) consecutive regular meetings or five (5) regular meetings in a twelve (12) month period. A vote to remove a council member will only be valid if the council member has been notified personally or by certified mail, mailed to the council member's last known address, of the LSC's intention to vote on the council member's removal at least seven (7) days prior to the vote to remove. The council member in question will have the right to explain his or her reasons for absence and will be eligible to vote on the question of his or her removal from the LSC. An LSC member may be removed pursuant to Board of Education of the City of Chicago rules for failure to disclose criminal convictions and or failure to comply with the Ethics Code and or failure to comply with the mandatory LSC member training requirements.

## ARTICLE 6 Officers

Section 1. **Enumeration and Qualifications.** The officers of the LSC will be a chairperson, a vice-chairperson, and a secretary and such additional officers as the LSC may decide to elect from among its members. The chairperson will be a parent member of the LSC. Each officer will serve a term of one year.

Section 2. **Election of Office.** The election of officers will occur, or at least be attempted, at the organizational meeting of the LSC.

Section 3. **Term of Office.** The term of office for officers of the LSC will be for a one-year period (i.e. July 1 – June 30) provided that the term of office for a member who is filling the unexpired term of a vacant, resigned, or removed member will be the remainder of the unexpired term.

Section 4. **Vacancies.** In the event that a vacancy occurs during an officer's term for any reason, such vacancy will be filled by appointment in the same manner as provided for the original election of the officer.

Section 5. **Chairperson.** The chairperson will preside at all meetings of the LSC. He or she will have the authority to call special meetings of the LSC by giving required notice to the other members of the LSC in writing, specifying the time, place and purpose, in sufficient detail, of the meetings and by giving general notice in the manner provided in Article 5, Section 12. Subject to the direction and control of the entire LSC, the chairperson will have general supervision, direction and control of the business and affairs of the LSC and will perform all duties incident to the office of chairperson and such other duties as may be assigned to him or her by the LSC.

Section 6. **Vice Chairperson.** The vice chairperson will perform the normal and customary duties of the chairperson at regular meetings in the event of the absence of the chairperson. The vice chairperson will not have the authority to call special meetings, nor

may he or she have the authority to sign LSC documents on behalf of the chairperson. The vice chairperson will assist the Chair in the interpretation of the rules of order, the bylaws of the LSC, and in helping the meeting run smoothly.

Section 7. **Secretary.** The secretary will conduct the official correspondence, preserve all documents and communications, maintain an accurate record of the proceedings of the LSC in the minute books, (one minute book will be maintained in the school office and a duplicate will be kept by the secretary), issue notices of regular and special meetings as required by these Bylaws, or perform other duties incident to the Office of the Secretary and such other duties as may be assigned from time to time by the LSC. Minutes will contain the time, date, and place of each meeting (open or closed), the names of all LSC members recorded as present, and a record of all matters discussed and all votes taken. Upon the expiration of his or her term, the secretary will deliver to the LSC the books, records, papers, minute books, and other property of the LSC. The secretary will be responsible for reporting to the LSC on any member attendance deficiency and maintain proper records regarding mandatory LSC member training as described in Section 14.

The secretary, collectively with the LSC, will provide incoming LSC members (and any reconvened LSC members) the following information in advance of the organizational meeting: the bylaws of the LSC; the CPS LSC bylaw manual; the most recent school organizational chart containing names and duties of all staff; most recent state report card and all recent state school data summaries; contact information for LSC members; current school improvement plan (SIPAAA); current budget for the school year; listing of budget codes; school calendar; minutes of the LSC's prior year's meetings and general training requirements for LSC members. A copy of the current principal's contract and copy of the previous two years (if available) principal evaluation report will be available to the LSC for their review, at reasonable times and at the offices of the LaSalle Language Academy or another convenient location.

Section 8. **Principal.** The principal will perform his/her obligations as a member of LSC as required in the current Uniform Principal Performance Contract.

Section 9. **Other Officers.** The LSC may elect such other officers as it determines are necessary for the proper operation of the LSC. In the event that such officers are elected, their terms will expire at the same time that the terms of the chairperson and the secretary expire, and the LSC will amend these bylaws to describe the duties and responsibilities of such other officers.

## ARTICLE 7 Committees

Section 1. **Committees.** The LSC may create such standing committees and special committees from time to time as it determines are necessary in the course of fulfilling its elected duties and to ensure the informed and effective operation of the LSC, provided that if standing committees are created, the LSC will amend these Bylaws to describe the

membership, duties and responsibilities of such committees. All committees serve at the directive of the LSC and must contain at least one current LSC member. A LSC member must serve on the committee and will report directly to the LSC on committee matters. Participation in these committees will be open to non-LSC members, including parents, staff at LaSalle, appropriate experts and community residents.. Non LSC member committee appointments will be made with the advice and consent of the majority of the LSC members. All committee meetings will follow the Open Meetings Act, specifically all Committee meeting agendas will be posted at least 48 hours prior to a committee meeting; and minutes of committee meetings will be recorded and made available to the public.

**Section 2. Limitation of Committee Powers.** The committees (standing or special) will have the power to make recommendations to the LSC and such other powers as provided in these Bylaws. These committees will not have the power to make final decisions concerning the exercise of the powers of the LSC, nor will their findings be binding upon the LSC. All committees created by the LSC will be subject to the Illinois School Code, the rule and regulations of the Board of Education of the City of Chicago, and the Open Meetings Act.

## ARTICLE 8 Powers and Duties

The powers and duties of the LSC are detailed in the following Sections.

**Section 1. Evaluation of the Principal.** The LSC will evaluate the performance of the principal, taking into consideration the annual evaluation of the principal conducted by the Chief Executive Officer of the Board of Education of the City of Chicago, or designee, determining whether the performance contract of the principal will be renewed, and by a vote of seven (7) members of the LSC , directly selecting a new principal to serve under a four (4) year performance contract, or to fill a vacancy in the position of principal within ninety (90) days after the date such vacancy occurs. If the LSC is unable to directly select a principal, then the LSC must submit three (3) principal candidate names to the CEO within the same ninety (90) days.

**Section 2. Principal Performance Contract.** The LSC will execute a Uniform Principal Performance Contract and if necessary, establish additional criteria to this performance contract with the principal which will not discriminate on the basis of gender, race, color, ethnicity, national origin, religion creed, age, marital status, parental status, sexual orientation, or disability unrelated to ability to perform and which will be consistent with the City of Chicago Board of Education’s Uniform Contract for Principals.

**Section 3. Approval of the School Expenditure Plan.** The LSC will approve the School Expenditure Plan, and any and all amendments thereto, prepared by the principal with respect to the funds allocated and distributed to LaSalle by the Board of Education of the

City of Chicago and other such powers and duties enumerated in the Illinois School Code concerning the expenditure of SGSA funds and lump sum budgeting.

Section 4. **Textbook Selection.** The LSC can make recommendations to the principal regarding textbook selection.

Section 5. **Attendance and Discipline.** The LSC will advise the principal concerning the attendance and disciplinary policies of LaSalle and may make recommendations regarding these matters.

Section 6. **SIPAAA Approval.** The LSC will have final approval of the SIPAAA and will report twice yearly to the public on progress and problems with respect to the implementation of the plan.

Section 7. **Evaluation of School Resources.** The LSC will evaluate the allocation of teaching and non teaching staff resources to determine if such resource allocation is consistent with instructional objectives and school programs as reflected in the SIPAAA.

Section 8. **Appointments.** The LSC may make recommendations to the principal regarding respective appointments of persons to fill vacant, additional, or newly created positions for teachers or non teaching staff at LaSalle.

Section 9. **Training.** All LSC members will acquire training as mandated by the Illinois School Code within the specified time required. Failure to attain minimum required training under the Illinois School Code could lead to the removal of the deficient LSC member in accordance with the provisions of Article 5, Section 14.

Section 10. **Annual Reports.** The LSC will prepare and disseminate annual reports and convene two well publicized meetings annually with the entire school community to present the SIPAAA, the proposed school expenditure plan and the annual report, for public comment.

Section 11. **Illinois Open Meetings Act.** The LSC will comply with the requirements of the Illinois Open Meetings Act and the Illinois Freedom of Information Act. The LSC will ensure that all meetings (including the annual organizational meeting) are conducted in public place of convenience, that ample space is available in the public venue for reasonable public presence, and that all meetings are properly posted within the required time frame and posting displays should be clear and prominent upon the public meeting place.

Section 12. **Compliance.** The LSC will be in full compliance with state and federal laws, including all collective bargaining agreements, court orders, and rules promulgated by the Board of Education of the City of Chicago.

Section 13. **Transfer of Allocations.** The LSC will be required to muster a supermajority of seven (7) member votes in order to transfer allocations pursuant to

section 34-2.3 within funds, provided that such a transfer is consistent with applicable law and collective bargaining agreements.

Section 14. **Facilities Usage.** The LSC will grant by majority vote, in accordance with the rules promulgated by the Board of Education of the City of Chicago, the use of assembly halls, classrooms and general school grounds during periods where not otherwise needed, for public meetings, lectures, concerts and other appropriate educational and social activities.

Section 15. **Internal Accounts.** The LSC will have final approval, in accordance of the rules promulgated by the Board of Education of the City of Chicago, of receipts and expenditures for internal accounts of LaSalle, and will require prior knowledge and will grant approval for all fund-raising activities by any PTO non school organization.

Section 16. **Annual Review of Bylaws.** The LSC will annually review and reassess the adequacy of these bylaws and adopt any necessary amendments.

## ARTICLE 9

### Additional Rules Regarding LSC Meetings

Section 1. **The Agenda.** The LSC Agenda will be a carefully planned and organized outline of what the LSC plans to discuss, and it should reflect the concerns and interests of the community. LSC members and members of the school community may suggest items to be placed on the agenda. A tentative agenda for the next regularly scheduled LSC meeting will be decided and approved by the LSC at the conclusion of the current regular meeting or special meeting. The agenda may be amended at the beginning of the applicable regular or special LSC meeting only upon approval by a majority of the members of the LSC. However any item added to an amended agenda at the beginning of the LSC meeting may not be voted upon at that meeting. The Chairperson will compile the written agenda approved for the next regular or special LSC meeting and be responsible for the proper posting of it.

The agenda, and all supporting materials, must be distributed, if available, to the LSC members at least seven (7) days prior to that regular or special LSC meeting. The agenda must be properly and publicly posted in accordance with the Illinois Open Meetings Act, which requires the posting to occur at least forty eight (48) hours prior to the meeting at the public location site of the meeting in a prominent place clearly visible to the public. Items placed upon the agenda will be described in clear and specific terms and not described with general headings.

Section 2. **Special Meetings.** Public notice of any special meeting must be given at least forty eight (48) hours in advance and posted in the same manner and requirements of the regular meetings. Special meetings require a special meeting agenda which must list each issue to be addressed at the special meeting. The LSC may not vote upon or approve any items at a special meeting that are not clearly listed on the special meetings agenda.

Notice of special meetings, the special meetings agenda and all pertinent supporting information for items upon the special meeting's agenda must be given to all LSC members in writing at least seven (7) days prior to the special meeting, if available.

**Section 3. Emergency Meetings.** Notice of the need for an emergency meeting may be posted less than forty eight (48) hours prior to the emergency meeting in the event of a bona fide emergency, but must be posted and conducted in the same manner as regular or special meetings.

**Section 4. Closed Meetings.** The LSC may hold closed meetings, or may close portions of open meetings to the public, with advanced notice in accordance with meeting procedure detailed in Section 1 and 2, with the majority approval of the LSC members. The LSC may take a single vote with respect to a series of meetings, a portion or portions of which are proposed to be closed to the public as long as each of the meetings involves the same items, and is scheduled to be held within three months of any vote. A quorum of LSC members must be present at any closed meeting. The LSC may deliberate on certain matters during such closed sessions, however no final action or vote of approval may be taken during any closed meeting or closed portion of a scheduled open meeting. The LSC will not take any final action in an open meeting concerning items discussed during closed meetings, or closed portions of open meetings, without providing a thorough explanation that informs the public about the items being decided.

**Section 5. Meeting Records.** In accordance with the Illinois Open Meetings Act the LSC will maintain minutes of all meetings, including closed sessions and all LSC committee meetings. These minutes are the legal documents of the LSC and must include the following: date, time, public place of meeting and name of school; LSC members who are physically present, present by electronic means, or LSC members who are absent; summary of all matters proposed, deliberated or decided upon; record of all votes taken; and classification of the meeting as to regular, special, or emergency. The minutes of open meetings must be available to the public with seven (7) days after approval by the LSC, and sent to the area office by the Secretary within ten (10) days of approval. Meeting minutes of closed sessions must be kept in the same manner as open meetings, however they may be kept confidential by a vote of the majority members of the LSC, provided further that their confidentiality must be reviewed every six (6) months to determine whether these minutes should be disclosed to the public. An audio or video minutes recording must be made at all closed session meetings. Upon approval by a majority of the LSC members, the secretary may employ a tape recorder to record the minutes of the meeting. Each tape becomes part of the legal record of the meeting and must be kept as part of the minutes of the meeting.

The secretary will be directly responsible for the presentation of the written minutes to the LSC for approval. Each LSC member will receive the written minutes of the previous meeting at least seven (7) days prior to the next meeting for review and corrections. Minutes of the current LSC regular, special, or emergency meetings will be submitted for approval at the next scheduled LSC meeting. The secretary will include in the minutes whether a quorum is present at the meeting and record if a member is tardy, or departs the

meeting prior to the adjournment of the meeting. The secretary will record and maintain a roll call of all members physically present or present via electronic means on all items voted upon at each meeting. All votes conducted will be made and recorded in this manner.

**Section 6. Quorum and Voting Procedures.** The LSC will require a quorum of six (6) members in order to conduct any business at any meeting regardless of how many members are seated on the LSC. A quorum must be physically present for the duration of the meeting. The number of votes required to pass a motion is a simple majority of the currently serving members. On votes to retain, select, or evaluate the principal, the presence of the principal cannot be considered in determining if a quorum is present. All votes taken by the LSC must take place in an open meeting.

The number of votes required to approve the school budget is a simple majority of the currently serving members. The LSC will require a simple majority vote of the currently serving members to allocate new or rollover funds. The LSC will require a minimum of seven (7) votes in order to transfer previously allocated funds. On matters related to amending allocation of discretionary funds within the school budget or transferring previously allocated discretionary funds the LSC will require a minimum vote of seven (7) members for approval. The LSC will require a minimum of seven (7) votes in order to select a new principal regardless of the number of vacancies on the LSC membership. In order to approve the principal performance evaluation, retain the principal, approve additional contract criteria, and submit principal candidate names to the CEO of the Board of Education of the City of Chicago the LSC will require a simple majority of the currently serving members of the LSC exclusive of the principal for approval.

**Section 7. Physical Presence; Telecommunications.** A quorum of the LSC must be physically present at all meetings. A majority of the full membership of the LSC constitutes a quorum.

Provided a quorum is physically present, an LSC member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability; (2) personal employment purposes; (3) LSC business; (4) a family or other emergency; or (5) such other reasons authorized under Section 7 of the Open Meetings Act. If a member wishes to attend a meeting by video or audio mean, he or she must notify the Chairperson at least 24 hours before the meeting unless advance notice is impractical. The Chairperson will inform the Principal in order to make appropriate arrangements.

Video or audio conference must be clearly audible to LSC members and the public in attendance. The Chairperson shall indicate in the meeting minutes whether the members of the LSC were physically present for the meeting or present by means of video or audio conference. An LSC member who attends a meeting by audio or video means as provided in these bylaws may participate in all aspects of the meeting including voting.

ARTICLE 10  
General Provisions

Section 1. **Conflicts.** Any provision of these bylaws that conflict with the Illinois School Code, as amended from time to time, will be null and void.

Section 2. **Amendment to Bylaws.** These bylaws may be amended at any regular meeting of the LSC by a two-thirds vote of the LSC, provided that notice and the language of the proposed amendment will have been given to all members and to the public at least seven (7) days before the regular meeting at which such amendment is to be considered.

Section 3. **Parliamentary Authority.** The rules contained in the current edition of *Robert's Rules of Order* will govern the meetings of the LSC in all cases in which the rules are applicable and not in conflict with these bylaws or *The Illinois School Code of Illinois*.

Section 4. **Contracts.** No Board of Education employee, LSC member, or LSC may bind the Board of Education to a contract without the approval of the Board of Education. However, the principal may approved contracts, not to exceed \$10,000, for non-biddable items if the contract is endorsed by the LSC.